

Health and Safety Plan – 2021-2022

Hope Lutheran School
2600 Haines Road
Levittown, PA 19055
Revised: August 2021

This is a living document. It may be changed based on future recommendations from the Bucks County Department of Health, PA State Department of Health and/or CDC recommendations. All teachers will post a grade-level Health and Safety Plan on their Website page. You may refer to it regarding your child's classroom protocols. **As always, please feel free to reach out to Mrs. Neagley or Mrs. Rambo at the school office with specific questions and/or concerns (215) 946-3467.**

Facilities

- The school building & classrooms are professionally cleaned and disinfected after each school day;
- Signage concerning hand washing and sanitizing and cough/sneeze etiquette are posted;
- Classrooms **are wiped down throughout the day by teachers;**
- Classrooms will be ventilated every day as is appropriate, specifically:
 - upper level classroom doors & windows will be open (weather permitting) and air purifiers will be running throughout the day;
 - dehumidifiers and air purifiers will be used throughout the day in lower level rooms & **inside connecting doors will be opened to increase air flow**
 - **standing and pedestal fans will be used as is appropriate during the instructional day.**

School Operations

- **Access to Hope Lutheran School during the daytime hours is available by signing in at the Lobby entrance window;**
- **Parents, grandparents and siblings are considered visitors and must sign in and wear a Visitor ID tag for the time they are in the building. They will also go through a safety and temperature check before entry;**
- Service Personnel/Trustees who need to enter the buildings/classrooms to complete a specific task will first go through a safety check and temperature screening before being allowed entry;
- Volunteers who need to enter the school/church office area will need to have a safety check and temperature screening before being allowed to enter;
- All playgrounds will remain open for use;
- Sharing of items in classrooms will still be limited; anything shared should be wiped between uses;
- Class birthday treats or food for school activities **must be** commercially packaged or **if homemade,** individually wrapped;
- **Students will eat lunch cafeteria-style in the gymnasium between Noon and 1 p.m.;**
- Classrooms will be arranged with appropriate spacing in mind (positioning of desks/chairs, etc.);
- All students **except those using our Before Care Program** will be dropped off in the morning in the parking lot off of Haines Road (see A.M. DROP OFF). For Before Care Program practices, consult the program instructions;
- Students will continue to change rooms for Art, Music, P.E., & Science Lab with cleaning and disinfecting protocols in place;
- **Fieldtrips and all after-school clubs, sports and activities are reinstated as is appropriate & available;**

- The ***Perfect School Attendance Award and the Perfect Church Attendance Award*** will again be issued this school year.

Wellness

- A student is not permitted to enter/stay at school with a temperature of **100.2 degrees or higher** OR if they appear visibly ill (***please do not give your child any medications to counteract a sore throat, low-grade fever, etc. before coming to school!***)
- Hand sanitizer will be available in all classrooms and entryways;
- Hand washing/sanitizing will be done whenever entering a classroom and throughout the day (see the individual classroom plan posted on your teacher's Web page). **Please do not send in personal hand sanitizer with your student as it becomes a distraction to the students.**
- **Students/staff will keep a mask for emergency use at school in a labeled Ziplock baggie;** although disposable masks will be kept in the school office, these are ONLY for emergencies;
- The cleaning of personal cloth masks is the responsibility of each family/staff member;
- Drinking fountains will NOT be used again this year; ***personal, refillable water bottles and/or disposable water bottles are recommended. Please LABEL the water bottle with your child's name and grade. Please do not send your child to school without a source of drinking water!***
- Communication will be sent home periodically in the Principal's Page regarding the signs and symptoms of COVID-19; additionally, signage will be in every classroom and in hallways;

In the event a student, family member or staff member has tested positive for COVID-19

- The family or staff member will inform the school of a positive COVID-19 result; if at school, the student or staff member will immediately leave the school buildings/property;
- Hope Lutheran School will notify families, staff and local health officials while maintaining confidentiality. Hope L.S. will follow Bucks County Health Department mitigation instructions;
- School work will be sent home with the student;
- Teacher may offer the student Zoom sessions for additional instruction at the teacher's discretion ;
- All cleaning and disinfecting protocols will be followed.

Travel Notes

- * **Although there are no travel restrictions at this time, please pay attention throughout the school year in case travel restrictions are reinstated;**
- * Hope Lutheran School will follow instructions by the Bucks County Health Department regarding **travel restrictions and mitigation efforts.**

In the event a student gets sick during the school day (persistent cough, fever, etc.) which might not be COVID-19

- The student's temperature will be taken. **If above 100.2,** the student will be sent home;
- Parents will be notified & asked to come to the school Lobby to get their student ***immediately;***
- *The student will not be allowed to ride the bus home;*
- The student may return to school when he/she is:
 - fever free for at least 24 hours ***without medication***
 - shows a marked improvement of symptoms and/or
 - is cleared by his/her health professional

In the event of a school closure

- At-home learning will take place through Zoom, Google Classroom and learning packets; attendance will be taken daily and marked accordingly in the student record;
- Computers will be available to students on loan, if necessary (*it is the parent's responsibility to let Hope L.S. know if they need to borrow a Chrome book*);
- School-wide expectations will be communicated concerning at-home learning **via email and personal phone calls by each teacher.**
- **The school will be professionally cleaned and disinfected while we follow Bucks County mitigation Procedures.**

Morning Drop-off

- 8:40 a.m. - Drop off your student in the morning in the Haines Road parking lot by pulling into the lot and all the way up to the flagpole;
- A student may wear a mask when entering the building and while in the hallways & classrooms **but at this point, it is not required;**
- K-8 students will enter the building at the doors by the preschool playground. **Preschool students enter the building at the Lobby entrance;**
- All students will follow health/safety protocols upon entering their classroom;
- ***Walking your student into the building is generally not allowed – please do not park your car and attempt to cross the busy parking lot with your student. If there is an extenuating circumstance, please go to the Lobby entrance and ask to see the principal;***
- Please do NOT drive around the car or bus in front of you – please wait in line until the car/bus in front of you pulls away! *This is where patience comes into play. You should always wait for the car ahead of you to move away before you move forward. This is for everyone's safety.*
- **Please have your child exit your vehicle ON THE SCHOOL SIDE OF THE PARKING LOT where the teacher is standing. This is for your child's safety!**

Afternoon Pick-up

- * 3:15 p.m. – Students are ready to be picked up in the gymnasium;
- Park in the Haines Road parking lot ; additional spaces face Millcreek Road;
- Walk to the gym entry doors using the sidewalk between the school building and the preschool playground;
- Come right into the gymnasium; **you may wear a mask and social distance if you prefer although it is not required;**
- Sign out your student and leave the same way you came in. **We encourage Christian fellowship as you pick up your children but ask that you DO NOT allow children to play on the preschool playground while you visit. You may use either the large playground behind the gymnasium or the Kinder-playground near the shed. Feel free to visit with each other and the teachers anywhere outside of the school buildings;**
- If we do not recognize the person picking up a child, we will ask to see a photo ID; NEW FAMILIES: until we get to know you/recognize you, we may ask for your photo ID as well – we're just being safe!

Health Self-screening Protocol

- At this point, masks/face coverings are not required (mandated) at Hope Lutheran School. **However, if you don't feel well (have a cough, runny nose, etc.) you might consider wearing a mask around others;**

- We recommend that everyone continues to self-screen for the following symptoms:

+ fever of 100.2 or higher	+ persistent cough	+ shortness of breath
+ fatigue	+ severe headache	+ muscle aches
+ diarrhea	+ vomiting	+ sore throat
+ runny nose / congestion	+ NEW loss of or altered taste and smell	

If you or your student(s) have any of these symptoms, please do not come to school but rather consult your family physician and follow his/her instructions.

- If you are currently under the direction of a state or local Health Department order to isolate/quarantine because of exposure to COVID-19 or you have recently been tested for COVID-19 and are still awaiting the results **PLEASE DO NOT COME TO SCHOOL until you have your results and/or are cleared by the PA Dpt. of Health.**
- **If you have questions about pre-school or Day School protocols, please reach out to Mrs. Terri Rambo (pre-school) and Mrs. Claire Neagley (K-8 Day School).**